"How To" Register for ISHP Events Using Learning Express

- 1. Visit ishp.learningexpressce.com
- 2. Click on the ISHP Meeting that you wish to register for (Pharmacist Program or Technician Program)

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D About Us	Welcome to the Idaho Society of Health-Sy	stem Pharmac	ists' CE
ISHP Board and Officers	Accreditation, Event Registration and Learn	ning Software F	'latform!
President: Lindsay Kaster President: Elect: Rob Vills Para President: Dris Oswald Secretary/Treasurer: Jessica Litie Administrative Afaris: Debie Bur Education: Elea Borzadei Programa: Kasiay Molfay Legal & Public Afaris: John Sullivan Professional Afaris: Andrea Willsan Professional Afaris: Andrea Willsan Professional Afaris: Andrea Volkistad Technician Rep.: Lean Botster AsHP Laisagn: Steverty Block / Kmberly Berry Horth Idaho Rep.: Steve Crenshaw Central Idaho Rep.: Steve Chover ASHP Delegate: Elizabeth Duncan ISU Student: Rep.: Gena Hand (Pocatello) ISU Student: Rep.: Mincia McLain (Merdian)	If you have not already created a Learning ExpressCE account, please t <u>USER ACCOUNT WITHIN LEARNING EXPRESS</u> before registering for the Thank you for your patience with this step! Please make sure you register for each session you wish to attend and rec for meeting. Additional information on how to properly obtain your CE cre- requirements are also included in the FAQS and within the registration to information is properly entered in the registration forms as incorrect data man- HAPPY 2017! As we kick off this new year and prepare for the <u>don't forget to renew or initiate your ISHP membership</u> . We shifted to a roling membership, which means if you renew now, you will subjoort of the ISHP until this time next year. We would encourage you to discounts, professional development and next year. We would encourage you us upport of the ISHP until this time next year. We would encourage you discounts on registrations fees at all ISHP conferences and CE opportunities about positive change and a unified voice on issues that are important to y interested in receiving discounts on your registration, please click the link be your membership. We greatly appreciate your consideration and we look for conferences! JOINT OR REVEY YOUR ISHP MEXMERISHP	e program or meeting th ceive credit for during th difs will be provided at forms. Please make y delay receipt of your: 2017 ISHP Spring are pleased to annour iget a full year's mem to take advantage of th SHP provides. As an IS SHP provides. As an IS set. Moreover, your me ou and the industry of tow, and become an IS revard to seeing you at Student Registration	hat you plan to attend? the upcoming program the meeting, but the sure to ensure your CE credits. J Meeting , <u>please</u> to ce that the ISHP has hbership benefits and the ISHP meeting / CE SHP member you gain pharmacy. If you are thP member or renew
	Live Distance	гтуре	· 60
	Upcoming <u>Past</u>		
	Programs	Date	Hours Flyer
	Toxidromes - SLMMC	03/09/2017	1.00 N.A.
	Toxidromes - SLBMC	03/09/2017	1.00 N.A.
	2017 ISHP Spring Meeting - Pharmacist Program	03/31/2017	15.50 N.A.
	2017 ISHP Spring Meeting - Technician Program	04/01/2017	13.00 N.A.

- 3. When the next page opens, select the box next to each classes that you would like to attend. Check the box for additional options, including sponsorships and printed handouts.
- 4. Select "Register Now".



5. **CURRENT USER** - If you are a current Learning ExpressCE user, please login with your email and password information (SKIP to #7):

user and will log	
Email:*	
Password:*	

6. **NEW USER** - Click "I am a new user and will create my account".

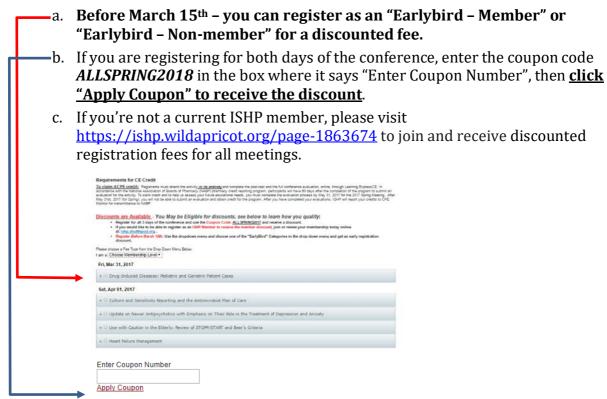
	Register Now
Click Here	I am a registered user and will log in. Email.* Password.* Login or Ecroot Password? I am a new user and will create my account.

7. Complete the full registration form, including creating a password for yourself.

PLEASE REMEMBER:

- a. Write down your password! You will need your password to log back in and take the post-test to get credit for each class.
- b. Triple-check your NABP number as well as your date of birth!! If these are not accurate, your CE credit may be delayed or denied!!!

PLEASE REMEMBER:



- 8. Enter your payment information and click "Register".
- 9. Pre-tests for each class will be available t by no later than *March* 7th for every class. Log back into the site after this date to take the pre-test for each class that you registered to attend. Pre-tests must be completed prior to the start of the class.
 - a. Pre-test and post-test scores do not count, but completing the test to the best of your ability is required to receive ACPE credit. The scores are used to help us see how much participants learn and to improve future educational activity offerings.

+ Telehealth: Innovative Ways to Expand Access to Primary Care Clinical Pharmacy Specialists	Take the Pre-Test
+ Biosimilars: Now and Into the Future	Complete Evaluation
+ <797>: A Pharmacy Odyssey	Take the Pre-Test

b. You will receive an e-mail confirmation.